

**DEPARTMENT OF ENGLISH**  
**S.G.K GOVERNMENT DEGREE COLLEGE-VINUKONDA- GUNTUR DIST**  
**Annual Departmental Plan 2022-23**

S.No	Programme	Expected Date/Month	Remarks
1	Semester Curriculum Plan	First week of the Semester	prepared by faculty members collectively on all the units
2	Teaching Synopsis	First week of the Semester	prepared by faculty members for the respective topics dealt with
3	Teaching Diary	5 <sup>th</sup> – 7 <sup>th</sup> of Every Month	Prepared by the respective faculty member for the previous month
4	Curriculum Enrichment	August -2022	prepared by faculty members collectively for the subject
5	Student Seminar	One class per week in every month	Five Students from each class
6	Book review by the students	In the month of July	With five bright students from each class
7	Audiobook appreciation month Book Lovers day National Dictionary day	June 9 <sup>th</sup> August 16 <sup>th</sup> October	activities for students
8	Study Projects	July and august	Motivating students for project work on their interesting topic
9	Quiz Programme	One in every month	Conducted in the class with students divided into groups
10	Guest Lectures	Two Guest Lectures per Semester	By Renowned Resource persons
11	Organisation of Workshop/Seminars	District/State Level Workshop on the enhancement of LSRW Skills.	Subject to availability of financial assistance

12	Attend Seminars/Workshops		Each faculty @ 2 per year
13	Evaluation Reforms		
14	Publication	Planning for ISBN Book in the month of July 2022	Subject to allotment of ISBN
15	Use of Computer Lab/LCD Projector	Minimum 2 classes for every unit	PPT prepared by Faculty in their respective topics
16	Counselling of Students	Minimum 5 students per week.	To be counselled by the Proctor
17	Grouping of Students	After 1st Mid	
18	Remedial Coaching	Aug/Sep-2022	Daily 6 <sup>th</sup> Hour
19	Student Progression	CIA	TO be monitored accordingly(both summative & formative methods)
20	Governance & Leadership	Student Membership in department committee	Students involvement in programmes 1. Teachers Day 2. Fresher's Day 3. Annual Day 4. Community Service Programmes 5. Field Trips
21	Best Practice	1. ICT enabled Teaching 2. Activity based curriculum 3. Learner-centred Teaching 2. Guiding students for their enrichment of LSRW skills. 3.Motivating them for maximum participation in all activities at their best.	